

Organization: **Youth & Family Services (YFS)**

Department: **Child Development Center**

Position: **Teacher School Age**

Status: **Full-Time**

Reports to: **Child Development Center Program Coordinator**

Location: **Rapid City, SD**

Work Schedule:

Work Days: **Monday through Friday**

Hours/Week: **40**

Non-smoking work environment. Wage DOEQ. E.O.E.

Benefits: YFS strives to provide its employees with top-quality benefits. YFS employees are offered medical, dental, vision, long-term disability, and life insurance as well as multiple paid holidays, paid vacation and sick leave, 401K and retirement/pension options, and more!

Minimum Qualifications: High School diploma or GED required (degree related to education, human services, or child development preferred). Experience in the child care setting or as a school teacher. Obtain Preschool Child Development Associate (CDA) credential within two years of hire. Ability to work with people of all socioeconomic and cultural backgrounds. Ability to communicate and cooperate with children, other staff, and parents effectively and tactfully. Current vehicle liability insurance and a valid driver's license required. Minimum of 21 years of age (BFOQ) and have a good driving record. May be required to complete a Van Driver Training Program and/or obtain a CDL. Transport children as assigned and be willing to submit to random drug and alcohol testing in accordance with performance standards and the Substance Abuse/Misuse Policy for Safety Sensitive Positions & Employees Driving Children. Must meet SD Child Care Licensing Regulations if required for position.

Essential Functions:

- Create, support, and maintain a healthy, safe, learning environment conducive to each child's intellectual, physical, social, emotional, and aesthetic development.
- Actively supervise and engage children at all times to ensure child safety.
- Implement activities to advance development of children by developing literacy, phonemic print, numeric awareness, understanding/use of language, understanding/use of vocabulary, appreciation of books, awareness of cultural diversity, and problem solving. Promote healthy food choices and moderate-to-vigorous intentional physical activity.
- Utilize developmentally appropriate practices (DAP) and incorporate CLASS dimensions in the classroom and follow ECERS standards.
- Act in accordance with purpose, philosophy, values, goals, policies, and procedures of YFS.
- Encourage the involvement of families and support the development of relationships between children and their families.
- Establish and maintain a positive and trusting relationship with children and their families.
- Work with children and their families to support development toward school readiness.
- Comply with and implement all applicable local, state, and federal regulations.
- Maintain accurate records for each child, data entry, and completion of appropriate documents and referrals as needed in a timely manner.
- Direct other teacher assistants, substitutes, and volunteers to carry out daily operations.
- Attend and participate in staff meetings and trainings as requested by supervisor.
- Assist in all assigned grant activities including, but not limited to, in-kind and United Way.

Additional Functions: Responsible for opening/closing center and all related duties as assigned. Must learn and execute emergency preparedness plan and be responsive to emergencies that may arise. Assist in recruitment of children, families, and volunteers for program services. Monitor and adhere to budget of classroom expenses. Keep supplies updated and current. Promote and support all YFS programs and services. Model appropriate behavior while working with other staff, children, and families. Perform additional duties as assigned by supervisor.

Environmental Functions: Ability to lift up to 50 lbs. Work schedule will vary between school/summer programming. Perform duties in a controlled office or classroom environment; participate in activities with children as appropriate. Ability to carry children with both arms. Ability to move within the classroom and playground and on the bus. Ability to move from sitting or kneeling on floor to standing. Ability to kneel and bend.

How to Apply: For consideration, an application for employment must be submitted to the YFS Human Resource Department. Application may be downloaded at: <http://www.youthandfamilyservices.org/careers/>. Please note that resume only will not be accepted.

How to Submit Application:

By email

In person or by mail: Youth & Family Services, 1920 N. Plaza Blvd., Rapid City, SD 57702

Other location: One Stop Career Center

Any questions? Call HR Team at 605-342-4195!